

OEI Board Meeting Minutes - May 2023

School		The Path School	
Board Members	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	Present:	Absent:
		<ol style="list-style-type: none"> 1. Todd Carpenter (virtual) 2. Adam Burtner (virtual) 3. Nicole Woodson 4. Manuela Salazar 5. Melissa Mayorga 	
		Total Board Members Serving on Board: 5	
School Staff Present		<ol style="list-style-type: none"> 1. Alicia Hervey, Executive Director 2. Bianca Baird, Director of Operations 3. Tia Taylor, Principal 4. Chris Anderson, Middle School Assistant Principal 	
Members of the Public/Guests Present		<ol style="list-style-type: none"> 1. Kat Kolumban, Director of Multilingual Learners 	
Date		May 16, 2023	
Call to Order		5:04 PM	
Meeting Items			
Voting/Actions Taken		<p>April 2023 Meeting Minutes approved.</p> <ol style="list-style-type: none"> 1st by Melissa Mayorga 2nd by Manuela Salazar 	
Reporting	<p><i>3.1 A. Relentless focus on student academic outcomes</i></p> <p><i>3.2 B. Evidence of progress monitoring systems in place</i></p>	<ul style="list-style-type: none"> ● Financials <ul style="list-style-type: none"> ○ Started by reviewing the financial workbook. <ul style="list-style-type: none"> ■ Budget vs. Actual Summary - Reviewed as remaining balance against actuals <ul style="list-style-type: none"> ● Expenditures: <ul style="list-style-type: none"> ○ Professional Services: Over budget - However, does not negatively affect overall expenditures - no countermeasures as this is funded via ESSER funds and understood as such. ○ Purchased Services & Other Expenses: This account is a catch all for everything not budgeted for - biggest variance YTD has been substitute teachers 	

- Days cash on hand is 153 days
 - Recommended 45 days
 - Office of Education Innovation Audit
 - Core Question 2: Is the organization in sound fiscal health?
 - Moved to meet standards in question 2.1
 - Question 2.1A Days Cash on Hand - Discussed approaching standard explained. Spending more than bringing in in order to spend ESSER funds.
 - Statement of Financial Position
 - Credit cards activity - current clean up underway - some expenses can be covered via grants
 - Statement of Activity
 - 1.5 million dollars left in ESSER III
 - Finance committee will work with right sizing budget after ESSER ends
 - ESSER II
 - Ends in September 2023 - FUNDS have already been spent
 - ESSER III
 - Ends in September 2024

- Building Operations Tracker presented by Bianca Baird

- School Leader Report
 - School Mission and Vision and Values were shared.
 - School Goals were shared during this report.
 - EEOC complaint: No updates
 - Enrollment has grown since last month
 - 549 (Goal for the year was 530)
 - Black/African American # continues to grow
 - 51% ELL
 - 10% Exceptional Learners
 - ADM is 551.55
 - **Goal is 95%**
 - Current rate is 89.89% attendance rate
 - Working on gap analysis to better understand what solutions need to be revisited or revised
 - High Ability Program SY23-24
 - Vacancies:
 - None at this time
 - End of Year Events:
 - Shared upcoming events
 - Partnerships:
 - Discussed. No additions or changes.
 - Presented Staff Demographic Data
 - 64 employees on staff
 - 61% Black

- 16% Latinx
 - 15% White/Caucasian
- Due to OEI
 - Board approved April minutes (6/1/23)
 - Board Evaluations Due - Self, School Leader, CMO/EMO (6/30/23)
- Culture Data shared:
 - Referrals: 2183
 - Detentions: 421
 - Reflections: 98
 - Suspensions: 176 (tripled YTD)
 - Expulsions: 0
- PATHWays - Experiences and exposure work
 - Shared Mission & Goals including all current and upcoming projects to support each goal
 - **Goal: 90% of all PATH scholars will visit a college or university during SY 2022-23**
 - **Goals: 100% of eligible scholars will apply for 21st century scholars by the last day of school**
 - **Goal: Create and implement a plan for 100% of scholars**
 - **Goals: 90% of scholars in grades 6-8 will conduct at least 4 career exploration activities by June 9, 2023**
- Shared the school's Academic data
 - Discussed 2023-2024 Initiatives to meet goals
 - **Goal: Top quartile in Indianapolis on Panorama survey**
 - **Goal: 56% scholars will meet English/Language Arts & 45% for Mathematics.**
 - **Goal: 60% of 3rd graders and 4th graders will pass IREAD if not passing previously.**
 - 2023-2024 Initiatives to meet these goals discussed
 - Board Recruitment
 - Vacancies:
 - Physician or Psychologist

WIDA Access - Presented by Kat Kolumban

- Annual assessment of ML Scholar's academic English proficiency
- Goal is grow proficiency level each year
- Reading, writing listening and speaking is assessed and weighted
- Score of 5 or higher overall for scholars to exit WIDA
- Reviewed 2021-2023 and 2022-2023 Academic Year Performances
 - Scholars are making improvements just not at the level to exit scholars from WIDA
- 2023-2024 Academic Year Goals:
 - 80% show growth on access 2024
 - 25% of scholars meet their growth goals (1.0 or higher)
 - Phonics teacher built in to Kindergarten through 2nd Grade

		to help with this goal
		EEOC Complaint Update: <ul style="list-style-type: none"> Addressed in School Leader Report
Committees	3.1 B. Evidence of committees with clear goals	<ul style="list-style-type: none"> Finance <ul style="list-style-type: none"> Meeting not held in May Education <ul style="list-style-type: none"> New member joined committee: Tosha Harwell Continue partnerships with universities with a focus on teaching Talked about how to involve student's family more SWOT analysis for attendance will be conducted Governance <ul style="list-style-type: none"> Board recruitment discussed Board onboarding process discussed Head of school evaluation discussed
	3.4 D. School Leader collaborates with the Board to handle school-level complaints and concerns	<ul style="list-style-type: none"> Important Dates: <ul style="list-style-type: none"> May 22, 2023, <i>PATHWalks Day</i>, 9:00 - 10:00 a.m. June 1, 2023, <i>Celebrations of Learning</i>, 2:00 - 3:30 p.m. June 7, 2023, <i>Kindergarten Promotion</i>, 9:30 a.m Recommendations: N/A at this time
Additional Notes		<ul style="list-style-type: none"> Bianca Baird - Director of Operations resigning June 2023. UPDATE: Replacement candidate offer extended and accepted. Corey Graham - PATHWays Director resigning SY 2023 but will continue to work collaboratively with The PATH School in a PRN capacity
Meeting Adjournment		Motion to Adjourn: 1st: Melissa Mayorga 2nd: Manuela Salazar Adjourned at 6:23 PM
Executive Session		
Meeting Topics		