



OEI Board Meeting Minutes Template

School			
Board Members	<i>3.2 A. The Board is comprised of all essential skill-sets and all members are contributing</i>	Present: Todd Carpenter (In-Person) Eugene Dooley (In-Person) Malybu White (In-Person) Daventry Burroughs (In-Person) Brad Jacklin (Virtual) Manuela Salazar (Virtual) Melissa Mayorga (Virtual) Nicole Woodson (Virtual)	Absent: Andreia Alexander
		Total Board Members Serving on Board: 5	
School Staff Present		Alicia Hervey, Head of School Bianca Baird, Director of Operations Tia Taylor, Elementary Assistant Principal Chris Anderson, Middle School Assistant Principal Summer Dimmitt, Executive Assistant	
Members of the Public/Guests Present		Aaron Teeter, OEI	
Date		April 19, 2022	
Call to Order		5:08pm	
Meeting Items			
Voting/Actions Taken		March finances and March minutes 1st by Carpenter 2nd by Brad Jacklin	
Reporting	<i>3.1 A. Relentless focus on student academic outcomes 3.2 B. Evidence of progress monitoring systems in place</i>	<ul style="list-style-type: none"> Financials. Reviewed Statement of Financial Position. Moved to the Finance Committee for further review. Reviewed Actual vs. Budget. 	
		<ul style="list-style-type: none"> Total enrollment/attendance: 549 and continuing to increase. <ul style="list-style-type: none"> ELL is 54%. Exceptional Learners is 10% Attendance is 90.8% (March 1-April 4) 9 Withdrawals (March 1-April 14) 25 Scholars (March 1-April 14) 	



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- Going with On Guard for new security, both inside and out and all new cameras. Cost around \$100,000. Awaiting IPS approval.
- Board Recruitment
 - Attorney, Human Resources and Community Members.
- Staffing: A staff recruitment event will be on Thursday, April 28, 2022, at The Tap on Mass Ave and Delaware.
- Vacancies: Social Work (1 position); SEL Teacher (1 position); Digital Media (1 position); ELL Teacher (2 positions); Middle School Science (1 position); Middle School Math (1 position); Elementary School 1st grade (2 positions); Elementary School 3rd grade (1 positions); Leadership: 1 Academic Counselor.
- Attempting to increase the number of ELL teachers. Partnering with the University of Indianapolis, School of Education. Seeking 8 teachers to volunteer in this 2 year commitment/program. They would be teachers of record, not stand-alone ELL teachers.
- IU School of Education: Continuing to recruit teachers for Fall 2022. Recruitment event scheduled for April 20, 2022. Also seeking to create a PATHways opportunity for scholars to visit campus.
- Marian University, School of Social Work: working to recruit social workers.
- Working to elevate families with students who are borderline dyslexic, supported by funding from Marian University. The hope is to get 10 to 15 parents who would be interested in their own children.
- Summer Professional Development: 4 opportunities for the Culture Team: Innovative Schools Summit, Atlanta, Georgia June 15-June 19; Get Your Teach On, Orlando, Florida, June 26-June 29; Leadership Institute, Nashville, Tennessee, July 6 - July 8; AVID Training, Minneapolis, Minnesota, July 12-July 15; Habla Merida, Merida, Mexico, July 18 - July 22. **All middle school students will be in AVID. These training sessions are a part of the retention strategy.
- Tia Taylor and Bianca Baird are working to recruit and retain talent. To assist with this effort, they are working to secure SHRM certification, Society for Human Resource Management.
- Chris Anderson indicated meeting with families of scholars in danger of being retained. Meeting in the last month has included biweekly.
- OEI Update: May 1st items are due.
- Athletics: Soccer and Track & Field. Provided 100 tickets to staff and families for the Indy Eleven game on Saturday, April 16, 2022.
- Academics: I-Read. Last year's data 40% passed and this year 22% passed. Next steps include After School Tutoring; Morning intervention, Orton Gillingham, System 44 (In-school class rotation for 3rd and 4th grade scholars); Summer Learning for all scholars who did not pass IRead3, Lavinia Group.
- i-Ready Interim assessments: April 20-21; ILEARN, Grades 3-8: April 25 -



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		May 8.
Committees	<i>3.1 B. Evidence of committees with clear goals</i>	<ul style="list-style-type: none"> ● Finance/accounting <ul style="list-style-type: none"> ○ Plan to review the Statement of Financial Position. ● Education <ul style="list-style-type: none"> ○ Met on April 11, 2022. Worked to understand how to support the work and goals of the school to include increasing test scores.
Community/ Stakeholder Engagement	<i>3.4 D. School Leader collaborates with the Board to handle school-level complaints and concerns</i>	<ul style="list-style-type: none"> ● Strengths/gaps: none.
		<ul style="list-style-type: none"> ● Discussion <ul style="list-style-type: none"> ○ None
		<ul style="list-style-type: none"> ● Recommendations: N/A at this time
Additional Notes		<ul style="list-style-type: none"> - OEI, 2020-2021 data: Core Question 2 outcomes. - School Leadership Evaluation: board members are to schedule time to do a school walk-through and complete overall leadership evaluation. - Establish Board Retreat: Friday, June 17, 2022 - Board Members encouraged to attend trainings.
Meeting Adjournment		Motion to Adjourn: Maly White 2nd: Todd Carpenter Adjourned by 6:32pm.
Executive Session		
Meeting Topics		<ul style="list-style-type: none"> ● NONE