



**OEI Board Meeting Minutes Template**

<b>School</b>		The PATH School	
<b>Board Members</b>	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	<b>Present</b> Andreia Alexander (Virtual) Christopher Anderson (Virtual) Bianca Baird (In-Person) Daventry Burroughs (Virtual) Todd Carpenter (Virtual) Eugene Dooley (Virtual) Alecia Hervey (In-Person) Brad Jacklin (Virtual) Melissa Mayogra (Virtual) Manuela Salazar (Virtual) Tia Taylor (In-Person) Aaron Teater (Virtual) Malybu White (Virtual) Nicole Woodson (Virtual)	<b>Absent</b> N/A
		<b>Total Board Members Serving on Board: 9</b>	
<b>School Staff Present</b>		Alicia Hervey, Head of School Tia Taylor, Elementary Assistant Principal Christopher Anderson, MS Assistant Principal Bianca Baird, Director of Operations	
<b>Members of the Public/Guests Present</b>		Aaron Teater (Mayor's office)	
<b>Date</b>		December 21, 2021	
<b>Call to Order</b>		5:01 PM	
<b>Meeting Items</b>			
<b>Discussion Topics</b>		<ol style="list-style-type: none"> <li>1. Motion to approve November 2021 Board Minutes. <b>(9 approved-0)</b>. Daventry Burroughs (1<sup>st</sup>). Andreia Alexander (2<sup>nd</sup>).</li> <li>2. Board Chairman Dooley thanked everyone involved in donating, purchasing, wrapping and delivering gifts to the identified families following November's Board Meeting. Taylor confirmed one of the two families</li> </ol>	



		<p>picked up their gifts today, and the entire leadership team was there. They hope to reach the second family soon considering some challenges connecting.</p> <p>3. PATH School Financials. Baird provided an update on financial points located in the google drive. TPS did switch bookkeepers to CIES. Working to ensure purchases are connected to a grant. Reports are done weekly and monthly. March 2022 is the projected date all things placed into Quick Books. July 22, 2022 is the projected end date for the Quick Books platform to be fully functional. January and February 2022 will be a focus on purchasing with federal funds. Barcodes will be placed on everything ordered, therefore trackable. All monies go into one bucket, but several line items indicating use of funds. The focus is on longevity and sustainability for the school, including establishing a bonus and merit system that does not have to shift or change. The expectation is to use this as a tactic for TPS's hiring pool. Motion to approve financials, Jacklin (1<sup>st</sup>), Alexander (2<sup>nd</sup>).</p>
<p><b>Reporting</b></p>	<p><i>3.1 A. Relentless focus on student academic outcomes</i></p> <p><i>3.2 B. Evidence of progress monitoring systems in place</i></p>	<ul style="list-style-type: none"><li>● Head of School Update<ul style="list-style-type: none"><li>■ The dashboard is linked here:<ul style="list-style-type: none"><li>● <a href="#">Head of School, Board Meeting Notes</a></li></ul></li><li>■ <a href="#">Reviewed TPS Mission and Core Beliefs</a></li></ul></li><li>● Enrollment<ul style="list-style-type: none"><li>○ Total Students: 534. Last month was 531.</li><li>○ 2<sup>nd</sup> grade had two classes, but now will be over 30 in each class. Given this enrollment, TPS will have three classes after Spring Break.</li><li>○ Exceptional Learners: 9%; EL went down by 3, from 52 to 49.</li><li>○ Quarter 2 ends January 7<sup>th</sup>: TPS is on track.</li></ul></li><li>● Staff Updates<ul style="list-style-type: none"><li>○ TPS hired a third 2<sup>nd</sup> grade teacher.</li><li>○ There are multiple vacancies: English/Language Arts, Grades 7-8; English Language Learners, Grades 6 &amp; 7; Science, Grades 7-8; Director of Social Work/SEL; Elementary Culture Specialist; Music, Grades K-8.</li><li>○ Work is being done to fill vacancies. Two Offer Letters went out today.</li></ul></li><li>● OEI Visit<ul style="list-style-type: none"><li>○ The December 21<sup>st</sup> google doc has the Yellow Hat Consulting report that went to the Mayor's Office for CQ4. One can go into the document to see feedback more clearly.</li><li>○ Each teacher will receive an SOP with plans to meet OEI area of improvement needs.</li></ul></li><li>● Goals</li></ul>



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- Last month showed Iready Diagnostic Data indicating 41% of students were performing 3 or more grade levels below which is significantly below, school-wide. So, even with typical growth in a year, that will not put them on grade level. Current goals would reflect 213 students hitting their typical growth goal, which is a huge number.
- Data indicates progress is being made,
- Exceptional Learners: 9%; EL went down by 3, from 52 to 49.
- Quarter 2 ends January 7<sup>th</sup>: TPS is on track.



- Trends and performance
  - Attendance/Enrollment
    - 531 in PowerSchool
      - ELL, 280
      - EXCEL, 51
    - New enrollments
  - Updates
    - SLCs
      - Hosted SLCs for families, SBG (Standards-based grading)
    - Q2
      - Ends 01/07/22
    - Staffing
      - Two resignations Q2
        - Two vacancies currently, ELA/ELL both MS
  - School Site Visit, OEI
    - Core Question 4, Visit completed
    - Data review Monday November 22, 2021
- Board recruitment, still a priority
  - Current Needs: HR, Attorney, Community Member
- OEI Update
  - All documents turned in and on time
  - Committees needed from the Board
    - Goal of 2: Finance/Education
- Academic Trends/Performance
  - Academic Goals reviewed, in Google Drive for additional review
  - I-Ready BOY Diagnostic data review
  - I-Ready Interim Data tracker review, scholar growth discussed
    - Data chats w/ scholars discussing their data schoolwide

- Strengths/gaps
  - Enrollment
    - Currently 531 scholars



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		<ul style="list-style-type: none"> <li>Continued enrollment</li> </ul>
		<ul style="list-style-type: none"> <li>Recommendations</li> </ul>
<b>Committees</b>	<i>3.1 B. Evidence of committees with clear goals</i>	<ul style="list-style-type: none"> <li>Governance &amp; Oversight Committee             <ul style="list-style-type: none"> <li>No action</li> </ul> </li> </ul>
<b>Community/ Stakeholder Engagement</b>	<i>3.4 D. School Leader collaborates with the Board to handle school-level complaints and concerns</i>	<ul style="list-style-type: none"> <li>Strengths/gaps             <ul style="list-style-type: none"> <li>N/A</li> </ul> </li> </ul>
		<ul style="list-style-type: none"> <li>Discussion</li> </ul>
		<ul style="list-style-type: none"> <li>Recommendations</li> </ul>
<b>Additional Notes</b>		<ul style="list-style-type: none"> <li>Board items needed             <ul style="list-style-type: none"> <li>Officer selections in next Board Meeting</li> <li>Votes needed on Chairman and Treasurer</li> </ul> </li> </ul>
<b>Meeting Adjournment</b>		Motion to adjourn meeting: Adreia Alexander and 2 <sup>nd</sup> by Todd Carpenter. Adjournment @ 6:00 PM
<b>Executive Session</b>		
<b>Meeting Topics</b>		<ul style="list-style-type: none"> <li>No action</li> </ul>