



**OEI Board Meeting Minutes -October 2022**

<b>School</b>		The Path School	
<b>Board Members</b>	<i>3.2 A. The Board is comprised of all essential skill sets and all members are contributing</i>	<b>Present:</b> <ol style="list-style-type: none"> <li>1. Daventry Burroughs (Virtual)</li> <li>2. Todd Carpenter (In-person)</li> <li>3. Eugene Dooley (In-Person)</li> <li>4. Manuela Salazar (Virtual)</li> <li>5. Nicole Woodson (in person)</li> <li>6. Abel Contreras (in person)</li> <li>7. Adam Burtner (virtual)</li> </ol>	<b>Absent:</b> <ol style="list-style-type: none"> <li>8. Melissa Mayorga</li> </ol>
		<b>Total Board Members Serving on Board: 7</b>	
<b>School Staff Present</b>		<ol style="list-style-type: none"> <li>1. Alicia Hervey, Executive Director</li> <li>2. Bianca Baird, Director of Operations</li> <li>3. Tia Taylor, Principal Resident as Alicia transitions to Executive Director</li> <li>4. Chris Anderson, Middle School Assistant Principal</li> </ol>	
<b>Members of the Public/Guests Present</b>			
<b>Date</b>		October 18, 2022	
<b>Call to Order</b>		5:05 pm	
<b>Meeting Items</b>			
<b>Voting/Actions Taken</b>		September 2022 Meeting Minutes approved. 1st by Todd Carpenter 2nd by Abel Contreras	
<b>Reporting</b>		<ul style="list-style-type: none"> <li>• Financials               <ul style="list-style-type: none"> <li>○ The financial workbook is built on the knowledge of 510 students. This number/workbook will increase in November. The average</li> </ul> </li> </ul>	



**3.1 A. Relentless  
focus on student  
academic outcomes**  
**3.2 B. Evidence of  
progress monitoring  
systems in place**

reimbursement for July-August was \$150,000.

- In September, we had 87 days cash on hand
- Escrow account needs to be set up before the audit.
- Professional Development, purchase services, and supplies/materials is an area of focus
- Summer learning was mentioned and the budget for \$25K, for the past two summers, this funding was given by the United Way. We did not touch the PATH School summer school funding.
- Overall the budget is in good standing.
- We have requested \$382K in reimbursements for the month of September.
- The PATH School doesn't have any debt and/or loans that we need to pay out each month.
- Financials Approved (Will be reviewed and approved by the financial committee)
- 1<sup>st</sup> by
- 2<sup>nd</sup>:

- [School Leader Report](#)
  - School Mission and Vision and Values. The Values were updated this Summer
  - School Goals. The Leadership Team Meetings are totally goal driven.
  - IPS "Rebuilding Stronger". Presentation is added to the slide deck it was reviewed last session but the link is there for anyone who wants to take a look. We are compliant to the "Rebuilding Stronger" guidelines.
  - Average Daily Membership 551
    - Average Daily Attendance 91%: 499.29 students out of 541.
  - Staff Data
    - No Vacancies Currently however, our LCS is resigning in November.
    - Safety and Security
      - Security Evaluation is Wednesday Oct. 19.
    - The Police Officer has returned for the school year.
    - Staff lock all doors during the school day.
    - Filled 2 board member positions with Abel and Adam
    - 12 School Partners
    - 68-69 current staff members.
  - OEI Update
    - Board Requirements are due November 1st.
  - Academics
    - The board members are being asked to complete some assessments that are aligned to some of the state tests.



		<ul style="list-style-type: none"> <li>■ The board members had an opportunity to discuss the questions for each of the tests.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>● Board Recruitment             <ul style="list-style-type: none"> <li>○ Vacancies: Attorney and Community Members. The school could also benefit from a Physician or Psychologist.</li> <li>○ Adam Burner has joined the board.</li> <li>○ Abel Contreras has joined the board. (has a legal background)</li> <li>○ Vote to add a Co-Chair to the bi-laws in Sections three                 <ul style="list-style-type: none"> <li>■ Motion was made to accept                     <ul style="list-style-type: none"> <li>● 1st by Abel Contreras</li> <li>● 2nd by Todd Carpenter</li> </ul> </li> </ul> </li> <li>○ Taking Nominations for Chair Person                 <ul style="list-style-type: none"> <li>■ Nicole Woodson Self-Nominates</li> <li>■ Voting will happen in the next 30 days</li> </ul> </li> <li>○ Taking Nominations for Co-Chair Person                 <ul style="list-style-type: none"> <li>■ None made</li> </ul> </li> <li>○ Taking Nominations for Secretary                 <ul style="list-style-type: none"> <li>■ Melissa Mayorga was nominated by Eugene Dooley</li> </ul> </li> <li>○ Taking Nominations for Treasurer                 <ul style="list-style-type: none"> <li>■ Daventry Burroughs nominated by Eugene Dooley</li> </ul> </li> </ul> </li> </ul>
<p><b>Committees</b></p>	<p><i>3.1 B. Evidence of committees with clear goals</i></p>	<ul style="list-style-type: none"> <li>● Executive Committee             <ul style="list-style-type: none"> <li>○ No update.</li> </ul> </li> <li>● Finance             <ul style="list-style-type: none"> <li>○ July's                 <ul style="list-style-type: none"> <li>■ Reviewed the statement activity and the monthly year to date that was presented to the board. Bianca presented the new format that was presented to the board.</li> <li>■ Escrow still needs to be set up, meeting forthcoming to settle.</li> <li>■ Finance committee goals and ESSER funds that will run out.</li> </ul> </li> <li>○ Aug 24, 2022                 <ul style="list-style-type: none"> <li>■ Reviewed statement activity and payment readjustment for students during count day.</li> <li>■ Need to establish the path to sustainability.</li> </ul> </li> <li>○ Eugene Dooley makes a motion to accept the finance meeting minutes. Manuela seconded it</li> </ul> </li> <li>● Education             <ul style="list-style-type: none"> <li>○ The relationship with Marian University was discussed</li> </ul> </li> </ul>



**OFFICE of  
EDUCATION INNOVATION**

		<ul style="list-style-type: none"> <li>○ Engagement of the staff was discussed specifically the amount of teachers who are are absent daily</li> <li>○ Goals to review the curriculum, set up tutoring, and increase the engagement of the staff.</li> <li>○ Abel will join the Education Committee.</li> <li>○ Todd Carpenter makes a motion to accept the Education Committee meeting minutes. Abel seconded it</li> <li>● Governance             <ul style="list-style-type: none"> <li>○ The PATH School Board is approaching standards in most areas. We “meets standards” in 2 components.</li> <li>○ We are asking the OEI how do we make it to “Approaching Standards” on 3.3.                 <ul style="list-style-type: none"> <li>■ Clarity is that “approaching standard” is 75% -85%</li> </ul> </li> <li>○ OEI offers a presentation of the Framework.</li> </ul> </li> </ul>
	<p><i>3.4 D. School Leader collaborates with the Board to handle school-level complaints and concerns</i></p>	<ul style="list-style-type: none"> <li>● Recommendations: N/A at this time</li> </ul>
<p><b>Additional Notes</b></p>		<ul style="list-style-type: none"> <li>● Board Pitch-in for November will be discussed in email.</li> <li>● Christmas Donations will be discussed after we get a list of scholars who need it.</li> </ul>
<p><b>Meeting Adjournment</b></p>		<p>Motion to Adjourn: 1st: Nicole Woodson 2nd: Abel Contreras Adjourned at 6:56 PM</p>
<p><b>Executive Session</b></p>		
<p><b>Meeting Topics</b></p>		<ul style="list-style-type: none"> <li>● Executive Session</li> <li>● <b>Date:</b> Wednesday, October 12, 2022</li> <li>● <b>Time:</b> 11 AM</li> <li>● Attendees: Eugene Dooley, Manuela Salazar, Todd Carpenter, Nicole Woodson, Melissa Mayorga</li> </ul> <p>Cont. on next page... Called to order at 11:02 AM</p> <p>Quorum of 5 was established.</p> <ul style="list-style-type: none"> <li>● Motion to accept Adam Burtner as a PATH School Board member for a</li> </ul>



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3-year term.

1st: Melissa Mayorga  
2nd: Manuela Salazar

Yes: 5; No:0

Motion passed unanimously.

- Motion to accept Abel Contreras as a PATH School Board member for a 3-year term.

1st: Todd Carpenter  
2nd: Melissa Mayorga

Yes: 5; No:0

Motion passed unanimously.

- Discussion on student test scores. How can the board assist to raise scores.
- Discussion on adding additional board members. We currently don't have a cap on members. Melissa will reach out to a potential member named Hernandez that may have been on our list.
- Add Christmas give to our October Board meeting agenda
- Motion to Adjourn

1<sup>st</sup>: Nicole Woodson/2<sup>nd</sup>: Todd Carpenter

Yes: 5; No:0

Motion passed unanimously

Meeting adjourned at 11:32 AM.